

INVITATION TO BID
TOWN OF NORTH HAVEN

A **Public Auction for the Sale of Leaf Compost - Project No. 17-10**, will be held at the Town of North Haven's Leaf Compost site located at 91T Sackett Point Road, North Haven, Connecticut (Entrance to facility is located on Powered Metals drive), at 9:00 A.M. on Wednesday, September 14, 2016, at which time and place the Auction will commence and bids publicly read. Specifications may be obtained from the Department of Finance and Administration office. After bids are solicited and read the Director of Finance/Administration may analyze whether vendors have submitted comparable bids and meet the requirements called for. In reviewing the bids, the Director of Finance/Administration may consider the past performance, financial responsibility, and sales and service experience of the vendors. The Director of Finance/Administration reserves the right to reject any or all bids, to waive any defects in same and/or to choose other than the highest bidder, if it be deemed in the best interest of the Town of North Haven.

Edward J. Swinkoski, CPA
Director of Finance/Administration

**Town of North Haven
Department of Public Works
18 Church Street
North Haven, Connecticut 06473**

Invitation to Bid at Auction

Project 17-10

Notice is hereby given that the Town of North Haven, Connecticut shall hold a Public Auction for the Sale of Composted Leaf Material (unscreened).

The Public Auction will be held at the Town's Leaf Compost Facility, located at 91T Sackett Point Road in North Haven, Connecticut. Access to the facility is at Powered Metals Drive which is off of Grasso Avenue. Interested Bidders will be greeted by Town Officials who will guide them to the location of the Composted Leaf materials (unscreened) for sale by auction.

Auction and bidder registration will be held on Wednesday, September 14, 2016 at the Leaf Composting site. Bidder registration will begin at 8:45 a.m. and bidding will commence at 9:00 a.m. sharp.

Intent of Auction

The Town of North Haven, Connecticut is seeking to sell ***several thousand cubic yards of composted leaf materials (unscreened)***. The Town makes no claim to the exact yardage of the materials being auctioned.

There are twelve (12) available windrow piles for sale and all are roughly the same size (approximately 1,000 cubic yards each). Each pile will be numbered 1 through 12 and auctioned off separately and sold to the highest bidder.

General Conditions of the Auction

1. The Town makes no claims as to the amount of cubic yardage per pile of leaf compost materials.
2. All purchased materials shall be removed from the site no later than Saturday, October 15, 2016. Buyers will forfeit all materials left on site beyond the date of Saturday, October 15, 2016, unless specific arrangements have been made in writing / e-mail, and approved by the Director of Field Operations or his designee.
3. Successful Bidders shall supply all equipment, manpower, and materials needed to remove the leaf compost from the site. The Town of North Haven will NOT provide

transport, equipment for loading or unloading. This is the responsibility of the successful bidder.

4. Access to the site and hours of Operations will be approved by the Director of Field Operations or his designee only.

Instructions to Bidders

1. Inspection of all leaf composted materials (unscreened) may be scheduled by calling Victor Palma, Director of Field Operations at (203) 239-5321 ext. 410
2. All bidders must register to Bid.
3. Bidding shall be in the form of Lump Sum per pile of leaf Composted Materials (unscreened).
4. Each pile will be sold separately to the highest bidder.
5. One hundred percent (100%) of the payment shall be made at the conclusion of the auction. Payment shall be in the form of check or cash. No credit cards will be accepted at the Public Auction.
6. In the event the successful bidder fails to provide payment , or the removal of the material by the above stated dates, the Town of North Haven shall resell the material and hold the original bidder liable for any difference in price and any other cost incurred because of non-payment/failure to comply with removal of material within the above described time frame.
7. The successful bidder shall supply the Town of North Haven with a General Liability Certificate of Insurance, naming the Town of North Haven as "additional insured" with the minimum coverage being identified as \$1,000,000 of liability.
8. In the event the highest bid fails to produce said insurance certificate within five (5) working days of the Public Auction date, the next highest bidder can elect to purchase the leaf compost materials (unscreened) for the highest bid price.
9. The Town of North Haven reserves the right to reject any and all of the bids if it is in the best interest of the Town of North Haven to do so.